



GUIDELINES:

1. A challenge can only be made by the official coach or gym owner of a team competing at the event.
2. All music challenges must be submitted in writing to the event director immediately following the team's performance.
3. There will be a \$100 fee to request a music challenge, which must be in the form of a check made payable to St. Jude Children's Research Hospital.
4. Challenges will be reviewed and finalized within 48 hours of the event.
5. If the challenge is correct, fees collected will be voided. If the challenge is incorrect, fees will be donated to St. Jude.

DURING THE EVENT:

1. At registration teams will show the preferred provider receipts to registration staff and they will verify that the preferred provider is on the list.
 - A. If the provider is not on the list, the music is not approved the team will be required to use counts, track with counts or the optional track of approved music for the event.
 - B. If the team declines to use any of those options they will be disqualified and not allowed to perform or compete. Disqualified teams that do not elect to use one of the 3 options will not be refunded.
2. A music challenge form is submitted:
 - A. Make sure the form has completed information
 - B. Did they attach a check made payable to St. Jude Children's Research Hospital?
 - C. Look at the issue of concern:
 1. I know the team falsified receipts.
 2. I know the team didn't use a preferred provider.
 3. I know the team mixed a popular song with another popular song.
 4. I know the team didn't use the music that they showed provider information.
 - D. The event director will need to:
 1. Collect the preferred provider receipts from the team challenged.
 2. Collect a copy of the music that was used for their performance. Make sure you download, email or secure a copy of the music before letting the coach leave. If your event has video capture a copy of the routine (if music can be heard) can be used for verification.

FOLLOWING THE EVENT:

1. The collected preferred provider receipts from the team challenged will need to be sent to the preferred provider for verification.
2. The event director will need to send on Sunday / Monday a copy of the receipts to the specific provider for verification.
3. Please refer to the provider list for contact information.
4. Reminder that all challenges must be complete by Tuesday end of day.

2 DAY EVENTS:

1. If a team's music is challenged on Day 1 and you can verify that the music is approved they should be allowed to compete.
2. If a team's music is challenged on Day 1 and you cannot verify the music you should give them the benefit of the doubt until you are able to verify with the provider. (See process above)